

# Gallery Art Ambassador

## Job Responsibilities:

- Receiving, unpacking and arranging new shipments from suppliers and vendors
- Arranging and labelling goods in the display
- Processing customer payments at the checkout point/till
- Addressing customer complaints and inquiries
- Providing shopping advice and recommendations to customers
- Cleaning and rearranging the store after hours
- Keep the sales floor area clean and organized at all times

## Requirements:

- Strong team spirit
- Excellent verbal and oral communication skills in English and mandarin
- Ability to work in a high-pressure environment
- Working knowledge of relevant POS software and retail equipment
- Sales and persuasive skills
- Customer service and good interpersonal skills
- Physical fitness and excellent stamina
- Candidates with relevant experience will be considered for Supervisor level

To apply for this position, please send your resume to [careers.mcin@forward-fashion.com](mailto:careers.mcin@forward-fashion.com).