



澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Administrative Assistant – F&B

Job Description:

- Responsible to coordinate and manage the Food & Beverage Department leave and time attendance system, ensure scheduling for all Food & Beverage staff is recorded and updated accurately as planned
- Provides administrative or secretarial support to the department
- Answering telephones, resolving various administrative inquiries and problems
- Maintaining department documents such as data entry, copying and filing
- Assist to manage department attendance record and staff leave applications
- Assist to manage department stock take record
- Perform other job related duties as requested

Job Requirement:

- Bachelor degree or above in Hotel Management or related disciplines
- Previous experienced in Administrative support activities is an advantage
- Proficient in both written and spoken Chinese and English
- Proficient in Microsoft Office
- Able to communicate effectively with customers and coworkers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

Interested Parties, please apply via:

- Email the detailed resume to careers@sjmresorts.com
- Hotline 89820288 / 68827115

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Officer – Food Safety & Hygiene

Job Description:

- Work with the Hygiene Manager and Hygiene Assistant Manager to handle overall health and safety, food safety, standards within the hotels (mainly focused in kitchen operations)
- Train Health & Safety / Food Safety issues to managers, supervisors and colleagues
- Liaise with outside contractors and relevant staff on matters of Health & Safety and Food Safety
- Carry out Food Safety & Hygiene daily inspection within the hotel and maintain records
- Conduct food sampling of all hotel kitchens to ensure the health and safety compliance
- Perform other job related duties as requested

Job Requirement:

- Bachelor degree certification in Food Safety & Hygiene or related disciplines
- Previous experienced in similar job role or minimum 2 year experience in hotel and restaurant environment
- Proficient in both written and spoken Chinese and English
- Proficient in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety
- Required to work on shift

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 服務員

職位內容：

- 整理及佈置餐桌及椅子，於客人用餐後清潔桌面及重新佈置餐桌；
- 清潔餐廳及其他用餐區域，例如：櫃檯、架子、牆壁、設備等
- 提供超出客人期望的服務質量
- 嚴格遵守公司及部門訂下的服務儀容標準
- 向上級報告設備或設施的損毀
- 執行與職責有關的其他工作

職位要求：

- 小學畢業或以上程度
- 具相關經驗優先
- 具良好中文溝通能力，懂英語溝通能力者優先
- 能夠同時執行多任務並在快節奏的環境中工作
- 能細心處理所有工作
- 需輪班工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Assistant Manager – Restaurant

Job Description:

- Oversee the dining area, supervises food and beverage service staff in accordance with operating policies that he or she may help establish
- Supervise team in daily operations to ensure achieving service quality that exceeds expectations
- Handle guest complaints in restaurants
- Total receipts and balance against sales, deposit receipts, and lock facility at end of day
- Maximizes the effectiveness of employees by developing each of their skills and abilities through the appropriate training, coaching, and / or mentoring
- Encourages employees to be creative and innovative, challenging and recognizing them for their contribution to the success of the operation
- To keep well - versed and updated with Forbes standards for Hotels and Restaurants
- Work together with Training and Development team to analyses reports and plan strategies to achieve the 5 - Star rating for Forbes
- Attends meetings and training sessions as and when required
- To personally drive staff training and development to achieve the standards at every level
- Perform other job related duties as requested

Job Requirement:

- Bachelor degree or certification in hospitality or related disciplines
- Minimum of 6 years' restaurant operations experience or in similar job role or equivalent and with working experience in 5 - Star hotel
- Proficient in spoken Cantonese, Mandarin and English
- Proficient in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Wine Sommelier

Job Description:

- Understanding of wine label wine list, elegant and efficient pacing of high-end food service, maintain pace while continually re-prioritizing the needs of the guests and restaurant
- Develop a friendly, trusting rapport with all guests
- Perform restaurant opening and closing duties to include cellar, small-ware maintenance and inventory management
- Perform highest standard of wine service each shift with the professionalism. Must have the ability and understanding of decanting, pairing dishes appropriately, service of aged wines, pairing, and pouring consistently and proficiently
- Work with Head Sommelier and Director - Wine to understand the process of creating and maintaining a wine program and the financial performance
- Training the restaurant staff in his area of expertise
- Must possess in-depth information of wines along with its source (such as countries and vineyards)
- Perform other job related duties as requested

Job Requirement:

- High school graduated or certification in hospitality or related disciplines
- With Wine Sommelier Certification in Wines and Spirit Education Trust Diploma (WSET) level 3 or equivalent
- Minimum of 2 years wine experiences as Wine Sommelier in a fine dining environment or in similar job role or equivalent
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Supervisor – F&B

Job Description:

- Oversee the dining area, supervises food and beverage service staff in accordance with operating policies
- Supervise team in daily operations to ensure achieving service quality that exceeds expectations
- Understand and articulate properly the food, beverages & wines menu
- Ensure proper food presentation and proper food - handling procedures
- Total receipts and balance against sales, deposit receipts
- To keep well - versed and updated with Forbes standards for hotels and restaurants
- Perform other job related duties as requested

Job Requirement:

- High school graduated or above
- With experience in similar job role or equivalent or minimum of 4 years' restaurant experience with working experience in 5 star standard hotel
- Excellent communication in Cantonese, Mandarin and English
- Proficiency in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety
- Required to work on shift

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Captain

Job Description:

- Able to answer any questions regarding menu and assist with menu selections
- Ensure service standard are met when serving food and beverage to the guest
- Communicate with the kitchen regarding to guest's meal requirements, such as food allergies, dietary needs, and other special requests
- Ensures that the restaurant is always kept clean and organized, both at the front as well as the back of house areas.
- Take an active role in coaching and developing junior staff
- Perform other job related duties as requested

Job Requirement:

- High school graduated or certification in hospitality or related disciplines
- Minimum of 1 year restaurant operations experience or in similar job role or equivalent and with working experience in 5 - star hotel
- Ability to speak Cantonese, Mandarin and English
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 領班

職位內容：

- 能夠回答與菜單相關的問題並向客人作出推介
- 確保遵循餐廳的服務標準向客人傳遞食物及飲品
- 對客人的用餐需求 (如食物過敏，飲食需要和其他特殊要求等) 與廚房進行溝通
- 確保餐廳的前區和後區的清潔
- 指導餐廳員工的日常工作
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 至少 1 年餐廳工作經驗或具相關工作職責或同等水平，並曾在五星級酒店工作
- 具良好中、英文書寫及溝通能力
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作
- 需輪班工作

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Tea Master

Job Description:

- To assist the Beverage Manager in coordinating all phases of teas in restaurant / outlets service operations in the Hotel; coordinate these activities on a daily basis; assist in program planning and quality control
- Extensive knowledge about the difference between the various types of tea leaves & varieties which are used in tea preparation
- To know about teas - Provincial Chinese Teas & its properties in particular (such as taste profiles, growing Regions and how the tea leaves are processed)
- Having precise knowledge of tea storage, select and order teas that best fit and balance the menu
- Must possess in - depth information of teas along with its source, describing the taste and aroma to the diners and advising on how to drink / enjoy tea
- Meet with sales representatives to order supplies such as tea cup, utensils, and cleaning items
- Keep a neat workplace and a neat appearance
- Perform other job related duties as requested

Job Requirement:

- High school graduated or certification in hospitality or related disciplines
- With Tea Master Certification or equivalent
- Minimum of 5 years tea master experiences or in similar job role or equivalent
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 茶藝專家

職位內容：

- 協助飲品經理為各餐廳提供日常茶藝服務，監管及確保服務質量
- 精通各種類型的茶葉和品種之間的區別，以採用適當的製茶方法
- 熟悉中國茶葉的品種和特性等相關知識，(如口味特徵、生長區域以及茶葉的加工方式)
- 能夠掌握茶葉的品質和保存方法，選擇及訂購能搭配餐廳菜單的茶
- 熟悉各種茶葉的來源及文化等知識，為客人講解其口味、香氣、飲用方法或提供享用茶的建議等
- 與相關部門商討及採購有關茶杯，餐具、器皿及清潔等用品
- 保持工作區域的清潔和衛生
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 持有高級茶藝師證書或同等學歷的文憑
- 至少 5 年茶藝師的工作經驗或相關工作職責或同等水平
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Captain – Tea

Job Description:

- Assist the Tea Master in coordinating all phases of restaurant / outlets tea service operations and sales in the Hotel
- Works with food and beverage staff to ensure proper food presentation and proper food - handling procedures
- Check quality of deliveries of Tea and Tea related items
- Arrange for maintenance and repair of tea equipment and other services
- Ensures new tea and tea related products are executed properly following roll-out
- Seeks, listens and responds to Guest feedback
- Perform other job related duties as requested

Job Requirement:

- High school graduated or certification in hospitality or related disciplines
- With tea training Certification or equivalent
- Minimum of 1 year tea server experiences or in similar job role or equivalent
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 領班 – 茶藝

職位內容：

- 協助茶藝師為各餐廳提供日常茶藝服務，監管及確保服務質量
- 與餐飲部員工協調，確保食物符合酒店標準並以正確的方式呈現給客人
- 檢查及確保茶或與茶相關物品的質量
- 定期對茶具作維修和保養
- 確保能正確執行推出的新茶及與茶相關的產品
- 傾聽並回應客人的意見
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 持有茶藝相關的證書或同等學歷的文憑
- 至少 1 年茶藝服務員的工作經驗或相關工作職責或同等水平
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Bartender

Job Description:

- Prepare alcohol or non-alcohol beverages for bar and restaurant patrons
- Interact with customers, take orders and serve snacks and drinks
- Assess customers' needs and preferences and make recommendations
- Cleaning the bar, tables, chairs, and work area to maintain a sanitary environment
- Mix and serve drinks following set standard recipes
- Restock and replenish bar inventory and supplies
- Perform other job related duties as requested

Job Requirement:

- Primary school graduated or above
- With Mixologist Certification or equivalent
- Minimum of 2 years bartender experiences or in similar job role or equivalent
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety
- Required to work on shift

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 調酒師

職位內容：

- 負責制作各種飲品及雞尾酒 (包括酒精類和無酒精類)
- 與客人互動，為客人提供酒水和零食等
- 了解客人的喜好或需求推薦飲品
- 保持用具、吧檯及工作環境的整潔
- 依照食譜制作飲品
- 補充酒吧的庫存及所需物品
- 執行與職責有關的其他工作

職位要求：

- 小學畢業或以上程度
- 持有調酒師證書或同等學歷的文憑
- 至少 2 年調酒師的工作經驗或相關工作職責或同等水平
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作
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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Host

Job Description:

- Greet incoming and departing Guests warmly with a genuine smile and eye contact
- Escort guests to assigned dining area depending on their preference
- Inform guests of current promotion and who will be serving them to ensure a smooth handoff to the service staff
- Answer incoming calls to the restaurant and provide appropriate service
- Manage the flow of Guests into the Dining and Bar areas, provide accurate wait times to incoming Guests if appropriate
- Perform other job related duties as requested

Job Requirement:

- High school graduated or certification in hospitality or related disciplines
- Previous experienced in restaurant operations is an advantage
- Proficient in spoken Cantonese, Mandarin and English
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 接待員

職位內容：

- 以熱情友好的方式歡迎客人
- 按照客人的喜好或要求安排座位
- 解答客人的查詢並告知現時的餐飲推廣活動
- 接聽電話，為客人預留座位等
- 管理進入餐廳和酒吧區的客人流量，並向告知客人提供等待時間
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 擁有餐飲工作經驗者優先
- 具良好中、英文書寫及溝通能力
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作
- 需輪班工作

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Agent – Telephone Sales

Job Description:

- Good knowledge of room service menu's and on going promotions in other F&B outlet, able to provide recommendations and suggestions to guests upon request
- Record guest orders accurately and efficiently while honoring all special requests
- Approximate delivery time is given to the guest if the order has not been sent up by this time, a call must be placed to the guest to apologies and re - evaluate the delivery time
- Repeat customer orders for accuracy before entering them into the POS System
- Ensure all food call items are delivered in a clear and professional manner
- Managing multiple phone lines from guests, front office team, or housekeeping team
- Perform other job related duties as requested

Job Requirement:

- High school graduated or above
- Previous experience in similar job role or equivalent
- Ability to speak Cantonese, Mandarin and English
- Good communication skills with customers
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety
- Required to work on shift

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 專員 – 電話銷售

職位內容：

- 熟悉客房服務的菜單及其他餐飲推廣活動, 能夠根據客人的需求提供建議
- 準確地記錄客人的訂單、備註特殊要求等
- 告知客人訂餐的預計送達時間，如未能於指定時間內送達需通知客人
- 準確地將訂單輸入到 POS 系統
- 確保食物完好無缺地交給客人
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 擁有相關餐飲工作經驗者優先
- 具良好中、英文書寫及溝通能力
- 善於與客人交流
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作
- 需輪班工作

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SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Server

Job Description:

- Set tables with condiments, wipe tables or seats with dampened cloths or other supplies
- Clean and polish counters, shelves, walls, furniture, or equipment in food service areas or other areas of restaurants
- Deliver service that quality exceeds guests' expectations
- Overall maintenance of the operation at a level in keeping with the standards prescribed and adhere to grooming and appearance standards consistently
- Report any deficiencies in equipment and facilities
- Perform other job related duties as requested

Job Requirement:

- Primary school graduated or above
- Related working experience is an advantage
- Good communication in Chinese; capable to communicate in English is an advantage
- Proficiency in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail
- Required to work on shift

Interested Parties, please apply via:

- Email the detailed resume to careers@sjmresorts.com
- Hotline 89820288 / 68827115

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 服務員

職位內容：

- 整理及佈置餐桌及椅子，於客人用餐後清潔桌面及重新佈置餐桌；
- 清潔餐廳及其他用餐區域，例如：櫃檯、架子、牆壁、設備等
- 提供超出客人期望的服務質量
- 嚴格遵守公司及部門訂下的服務儀容標準
- 向上級報告設備或設施的損毀
- 執行與職責有關的其他工作

職位要求：

- 小學畢業或以上程度
- 具相關經驗優先
- 具良好中文溝通能力，懂英語溝通能力者優先
- 能夠同時執行多任務並在快節奏的環境中工作
- 能細心處理所有工作
- 需輪班工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Chef de Cuisine (Noodle)

Job Description:

- Manage all aspect of kitchen operations and kitchen staff; to direct, train and monitor performance of the chefs
- Participate in the preparation of food items which require knowledge or skills and coordinate all phases of food products activities on a daily basis
- Assist clients in program planning and menu selection with the Executive Chef and confirm all menu details relative to group functions with meeting / banquet planners
- Achievement of budgeted food sales, labour costs and profitability
- Participate and input towards Food and Beverage marketing activities; entertain potential and existing customers
- Handle all food inquiries and ensure timely follow up on the same business day
- Co - ordinate with all planners their specific group requirements with the services and facilities offered which includes menu proposals, estimated and actual function statements; with in - restaurant functions, Restaurant Manager will be included in food related discussions
- Assist in menu planning and pricing and complete of monthly forecast
- Work with the Executive Chefs, Executive Pastry Chef, Chief Butcher, Chief Baker, Chefs, Executive Chief Steward, Director of Food and Beverage, Assistant Director of Food & Beverage, Beverage Manager and Sommelier to ensure all arrangements and details are dealt with
- Establish a rapport with groups to ensure guest satisfaction and repeat business
- Attend meetings or training sessions as and when required
- Participation towards overall hotel maintenance and cleanliness, and to achieve food quality that exceeds expectations
- Perform other job related duties as requested



澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Job Requirement:

- Degree or certification in hospitality or equivalent
- Experience in similar job role or equivalent or minimum of 10 years experiences in of Noodle Chinese Noodle section with working experience in 5 - star standard hotels
- Excellence knowledge of Noodle Chinese Noodle cuisines
- Excellent communication in Cantonese, Mandarin and English
- Proficiency in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 總廚 (麵點)

職位內容：

- 管理廚房的日常運營，以及指導、培訓和監督廚師之工作，確保員工按照部門既定的政策程序履行職責並達到預期的工作表現
- 熟悉并掌握食材準備，以及監管食物出品品質
- 與行政總廚協助客戶規劃和選擇菜單，並與會議/宴會負責人確認所有菜單相關事宜
- 完成公司制定的餐飲銷售目標、成本和盈利
- 參與和制定餐飲的營銷策略，接待潛在和現有客戶
- 以專業的方式回覆並及時處理客人有關餐飲的查詢
- 與所有餐飲活動負責人進行有關餐飲服務以及設施的協調，包括菜單提案、預算和實際食物需求，並與餐廳經理商討活動上所有與食物相關的安排
- 協助制定菜單和價格，編製部門月度經營預算和預測
- 與行政總廚、行政總廚 - 糕點、肉房總廚、總烘焙師、廚師、總管事、餐飲部總監、餐飲部助理總監、飲品經理、侍酒師緊密合作，確保所有安排和細節運作流暢
- 與客人建立良好關係，以確保客人的滿意度和再次到訪
- 參與會議及培訓課程，定期為員工進行培訓以確保所有員工遵守公司的標準
- 積極參與整體酒店品牌維護，及確保食物品質達到並超出客人期望
- 執行與職責有關的其他工作

職位要求：

- 大學畢業或以上程度（酒店管理或相關學歷）
- 至少 10 北方麵食相關工作經驗，並曾在五星級酒店工作
- 具豐富的中 / 西 / 國際美食 / 亞洲 / 日本 / 意大利 / 葡國菜餚相關知識
- 具良好中、英文書寫及溝通能力
- 精通 Microsoft Office 軟件的操作及運用
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作

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澳娛綜合僅為僱用事宜收集個人資料，提交資料即構成當時人同意及授權澳娛綜合在僱用程序中處理個人資料。



澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Senior Sous Chef (Chinese / Western / Noodle)

Job Description:

- Setup, preparation and execution of well - balanced and appealing meals in accordance with the predetermined menus and recipes as well as the quality and standards
- Participate in the preparation of items which require specific knowledge or skills
- Co - ordinate all phases of meat, poultry, fish and seafood preparations on a daily basis
- Assist in program planning and selection with the Chef de Cuisines
- Supervise the efficiency allocation of work to line cooks, provide reference whenever required and resolve problems effectively
- Ensure preparation, storage and transportation of raw meats and their storage method is in line with Food Hygiene standards
- Ensure that excess items are utilized efficiently; minimize waste and spoilage to maintain controls on forecasted food cost and expenses
- Handle food inquiries and ensure timely follow up on the same business day
- Assist in menu planning and pricing
- Work with the Executive Chefs, Executive Sous Chefs, Chefs de Cuisines, Executive Chief Steward, cooks to ensure all arrangements and details are dealt with
- Attend meetings or training sessions as and when required
- Participation towards overall hotel maintenance and cleanliness, and to achieve food quality that exceeds expectations
- Perform other job related duties as requested



澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Job Requirement:

- High school graduated or equivalent
- With experience in similar job role or equivalent or minimum of 8 years experiences in Chinese / Western / Noodle section with working experience in 5-star standard hotels
- Good knowledge of Chinese / Western / Noodle cuisine
- Excellent communication in Cantonese, Mandarin and English
- Proficiency in Microsoft Office
- Able to multi - task and work in a fast - paced environment
- Diligent attention to detail and safety

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 高級助理總廚 (中餐 / 西餐 / 麵點)

職位內容：

- 根據預定的菜單和食譜的質量和標準來設置，準備和烹飪高品質的的菜餚
- 熟悉并掌握食材準備，以及監管食物出品品質
- 協調肉，禽，魚和海鮮各個階段的生產制作
- 監督及分配廚師之工作，分析及有效解決營運上的問題
- 確保肉類的製備、儲藏和運輸符合食品衛生標準
- 精準地控制已預計的食品成本和支出，確保食材有效利用，盡量減少浪費和變質
- 以專業的方式回覆並及時處理客人有關餐飲的查詢
- 協助總廚制定菜單和價格
- 與行政總廚、助理行政總廚、總廚、總管事、廚師緊密合作，確保所有安排和細節運作流暢
- 參與會議及培訓課程，定期為員工進行培訓以確保所有員工遵守公司的標準
- 積極參與整體酒店品牌維護，及確保食物品質達到並超出客人期望
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 至少 8 年 中餐 / 西餐 / 麵點相關工作經驗，並曾在五星級酒店工作
- 具良好的 中餐 / 西餐 / 麵點 相關知識
- 具良好中、英文書寫及溝通能力，懂意大利語者優先
- 精通 Microsoft Office 軟件
- 能夠同時執行多項任務並在快節奏的環境中工作
- 能細心及安全地處理工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Chef de Partie (Pastry / Chinese / Western)

Job Description:

- Setup, preparation and execution of well-balanced and appealing meals in accordance with the pre-determined menus and recipes as well as the quality and standards
- Prepare and dispatch fruit and vegetables, various cuts of meat, fish, seafood and poultry to various operating kitchen to specification
- Perform all duties include cutting, washing, peeling, chopping, making, cooking, garnishing
- Maintain proper storage of food items in accordance to Food Hygiene manual
- Assist sous chefs with their job functions where necessary to ensure premium service to the guests
- Ensure preparation, storage and transportation of raw meats and their storage method is in line with Food Hygiene standards
- Perform other job related duties as requested

Job Requirement:

- High school graduated or equivalent
- With experience in similar job role or equivalent or minimum of 3 years experiences in Pastry / Chinese / Western kitchen with working experience in 5 - star standard hotels
- Good knowledge of Pastry / Chinese / Western cuisines
- Good communication in Chinese; capable to communicate in English is an advantage
- Required to work on shift

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 主廚 (糕點 / 中餐 / 西餐)

職位內容：

- 根據預定的菜單和食譜的質量和標準來設置，準備和烹飪高品質的的菜餚
- 按照各廚房的需要運送所類已處理的食材
- 準備食材及烹調食物，包括切割、清洗、去皮、切碎、醃製、烹調、裝飾等
- 根據食品衛生指引儲存食材
- 協助助理總廚的工作，確保為客人提供優質的食物及服務
- 確保肉類的製備、儲藏和運輸符合食品衛生標準
- 執行與職責有關的其他工作

職位要求：

- 中學畢業或以上程度或相關學歷
- 至少 3 年 糕點 / 中餐 / 西餐 相關工作經驗，並曾在五星級酒店工作
- 具良好的 糕點 / 中餐 / 西餐 烹飪相關知識
- 具良好中文溝通能力，懂英語溝通能力者優先
- 需輪班工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Demi Chef (Pastry / Chinese / Western)

Job Description:

- Prepare and dispatch fruit and vegetables, various cuts of meat, fish, seafood and poultry to various operating kitchen to specification
- Perform all duties include cutting, washing, peeling, chopping, making, cooking, garnishing
- Maintain proper storage of food items in accordance to Food Hygiene manual
- Assist sous chefs with their job functions where necessary to ensure premium service to the guests
- Ensure preparation, storage and transportation of raw meats and their storage method is in line with Food Hygiene standards
- Maintain clean and sanitized working area at all time
- Perform other job related duties as requested

Job Requirement:

- Secondary school graduated or equivalent
- With experience in similar job role or equivalent or minimum of 2 years experiences in Pastry / Chinese / Western / Japanese kitchen operation with working experience in 5 - star standard hotels
- Basic cooking knowledge of Pastry / Chinese / Western cuisines
- Good communication in Chinese; capable to communicate in English is an advantage
- Required to work on shift

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 助理主廚 (糕點 / 中餐 / 西餐)

職位內容：

- 按照各廚房的需要運送所類已處理的食材
- 準備食材及烹調食物，包括切割、清洗、去皮、切碎、醃製、烹調、裝飾等
- 根據食品衛生指引儲存食材
- 協助助理總廚的工作，確保為客人提供優質的食物及服務
- 確保肉類的製備、儲藏和運輸符合食品衛生標準
- 時刻確保工作環境的衛生狀況
- 執行與職責有關的其他工作

職位要求：

- 高中畢業或以上程度或相關學歷
- 至少 2 年 糕點 / 中餐 / 西餐 相關工作經驗，並曾在五星級酒店工作
- 具基本的 糕點 / 中餐 / 西餐 烹飪相關知識
- 具良好中文溝通能力，懂英語溝通能力者優先
- 需輪班工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Commis Chef (Chinese / Western / Japanese)

Job Description:

- Prepare and dispatch fruit and vegetables, various cuts of meat, fish, seafood and poultry to various operating kitchen to specification
- Perform all duties include cutting, washing, peeling, chopping, making, cooking, garnishing
- Maintain proper storage of food items in accordance to Food Hygiene manual
- Ensure preparation, storage and transportation of raw meats and their storage method is in line with Food Hygiene standards
- Transport soiled utensils to the washing area
- Maintain clean and sanitized working area at all time
- Perform other job related duties as requested

Job Requirement:

- Primary school graduated or equivalent
- Previous experienced in kitchen operations is an advantage
- Basic cooking knowledge is an advantage
- Good communication in Chinese; capable to communicate in English is an advantage
- Required to work on shift

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SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 廚師 (中餐 / 西餐 / 日本餐)

職位內容：

- 按照各廚房的需要運送所類已處理的食材
- 準備食材及烹調食物，包括切割、清洗、去皮、切碎、醃製、烹調、裝飾等
- 根據食品衛生指引儲存食材
- 確保肉類的製備、儲藏和運輸符合食品衛生標準
- 將已用的廚具運送至清洗區域
- 時刻確保工作環境的衛生狀況
- 執行與職責有關的其他工作

職位要求：

- 小學畢業或以上程度或相關學歷
- 具廚房相關工作經驗優先
- 具基本的烹飪相關知識優先
- 具良好中文溝通能力，懂英語溝通能力者優先
- 需輪班工作

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Food and Beverage

Position Title: Steward

Job Description:

- Responsible for all duties include sweeping, mopping, washing, equipment set up and cleaning chemicals usage
- Maintain proper storage of table ware items in accordance to Food Hygiene manual
- Inspects supplies, equipment, and work areas in order to ensure efficient service and conformance to standards
- Follow loss prevention policies to prevent accidents and control costs
- Proper use and cleaning of all dish room machinery
- Ensures all food holding and transport equipment is in working order
- Perform other job related duties as requested

Job Requirement:

- Primary school graduated or equivalent
- Previous experienced in similar job role is an advantage
- Good communication in Chinese; capable to communicate in English is an advantage
- Required to work on shift

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澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

部門單位： 餐飲部

職位名稱： 管事員

職位內容：

- 執行管事部所有工作，包括掃地、抹地、清洗餐具及用具，安裝設備和清潔化學藥品的使用
- 根據食品衛生指引，正確存放餐具
- 根據安全指引搬運貨物，盡少意外的發生
- 正確使用和清潔所有洗碗機設備
- 確保所有食品存放和運輸設備正常運作
- 執行與職責有關的其他工作

職位要求：

- 小學畢業或以上程度
- 具管事相關工作經驗優先
- 具良好中文溝通能力，懂英語溝通能力者
- 需輪班工作

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